



CORPORATE EDUCATIONAL AGENCY

EMPLOYEE INFORMATION

Paste Recent
Passport
Size Photo

Personal Information

Name	
Permanent Address	
Communication Address	
Phone No	
Mobile No	
E-mail	
Date of Birth	
Sex	
Blood Group	
Religion	
Caste	
Whether Physically Handicapped	
If Yes, Specify	
Voters ID No	
Aadhaar No	
PAN No	
SLI No	
GIS No	
PF Account No	
Identification Mark	

General Qualification

Qualification	Main	Month & Year	% Marks	Board/University	Reg. No
1.					
2.					
3.					
4.					

Professional Qualification

Qualification	Main	Month & Year	% Marks	Board/University	Reg. No
1.					
2.					
3.					

Official Information

Present Status (Probationary/Temporary/Permanent)			
Date of Joining(In Service Book)			
Date of Retirement			
Category (Put Tick Mark)	Teaching	Spl. Teaching	Non Teaching
Designation(With Subject)			
Whether Eligible for 43 Claim			
If yes, Eligible Designation (With Subject)			
Present Working School			
Date of First Appointment			
First Appointment under Corporate Management			
Govt. Office (Mention AEO/DEO/RDD Offices)			
Last Approval No			
Last Approval Date			
Department Test Passed(Year)			
Pay & Scale of Pay (XXXX-XXXX)			

Date of commencement of continues service under the management	
Date of commencement of continues service in the present post under the management	
Date of commencement of continues service in the present school	

Family Information

Marital Status	
If Married, Spouse Name	
Religion	
Occupation	
Institution	
Post	
Place	

Details of Children

SI No	Name	Date of Birth	Occupation/Study	Institution	Place

Parents Details

Name of Father	
Occupation	
Name of Mother	
Occupation	
Address	

Immediate Relatives in Corporate

Sl. No	School	Name of Employee	Relationship

Parish Details

Name of Parish	
Place	
Phone No	
Name of Diocese	

Catechism Studies

Sl. No	Course Completed	Year

Parish Activities

Sl. No	Activity

Membership and Positions in Various Association

Sl. No	Association	Position

Participation in Social Activities

Sl No	Activity Name

Date:
Verified By
Signature of HM/Principal

Signature of Employee